

NAMA :  
NIM :  
SEMESTER :  
PROGRAM STUDI :  
MATA KULIAH : BAHASA INGGRIS PROFESI (BIP)  
DOSEN : I NENGAH SUBADRA, PhD  
TUGAS KE : VII

**DIRECTION:**

Write a letter/email based on the following situation!

You are a sales manager in a new travel agency arranging holiday packages for this year. Write a formal business letter to one of international chain hotels in Bali asking for a confidential contract rate. You need to have an inspection to the hotel to explore more about the hotel facilities, room types and facilities before the contract rate issued.